

# **WASHINGTON STATE DEPARTMENT OF HEALTH OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING MINUTES**

October 3, 2008  
9:00 AM

Shoreline Conference Center  
18560 1<sup>st</sup> Ave N.E., Arden Room  
Shoreline, WA 98155  
(360) 236-4862 - phone

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On October 3, 2008, the Occupational Therapy Practice Board met at the Shoreline Conference Center, 18560 1<sup>st</sup> Ave N.E., Arden Room, Shoreline, WA 98155. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

## **MEMBERS PRESENT**

D. JILL PETRIE, COTA, ACTING CHAIR  
JONATHAN HARRISON, OT  
CAMILLE CURRY, OT

## **MEMBERS ABSENT**

MICHELLE MOULTON, PUBLIC MEMBER

## **GUESTS PRESENT**

JOHN HATCHER, OT  
LORI LIBOLT, OT  
MARY MATHEWS BROWNELL, OT  
JULIE GRONSKI, OT  
JOANN GREEN, OT  
REBECCA GIBSON, OT  
LYNELLE FULLERWIDER

## **STAFF PRESENT**

VICKI BROWN, PROGRAM MANAGER 3  
TAYLOR STAIR, DISCIPLINE MANAGER  
MICHAEL BROWN, STAFF ATTORNEY  
JANETTE BENHAM, PROGRAM MANAGER 3  
JOY KING, EXECUTIVE DIRECTOR  
SANDIE PEARSON, PROGRAM SUPPORT  
DORI JAFFE, ASSISTANT ATTORNEY GENERAL  
STEVEN M. SAXE, FACHE DIRECTOR, HEALTH  
PROFESSIONS & FACILITIES  
KAREN JENSEN, HSQA ASSISTANT SECRETARY

## **Friday October 3, 2008 – 9:00 AM – OPEN SESSION**

### **1. CALL TO ORDER**

The meeting was called to order at 9:10 a.m. by D. Jill Petrie, Vice Chair.

1.1 Introductions

Staff and guests introduced themselves. Janette Benham was introduced to the board as the new Program Manager for Occupational Therapy.

1.2 Designation of Acting Chair

The board was informed of the resignation of Mark Lehner, Chair. The board requested D. Jill Petrie, Vice Chair act as Acting Chair until the January Meeting, when the 2009 officers will be elected by the board.

1.3 Approval of Agenda

The agenda was amended to move Item 2 to Item 3, move Item 3 to Item 2, and to add Item 4.-Set Date for Conference Call, add Item 6.2-Delegation of Signature Authority, add Item 6.3-Other, and add Item 5.8-request for Lists and Labels. The agenda was approved as amended.

1.4 Approval of July 18, 2008 meeting minutes

The July 18, 2008 meeting minutes were approved as presented.

1.5 Approval of July 18, 2008 disciplinary minutes

The July 18, 2008 disciplinary minutes were approved as presented.

**2. HEALTH SYSTEMS QUALITY ASSURANCE (HSQA) UPDATE**

Karen Jensen, HSQA Assistant Secretary and Steven M. Saxe, FACHE, Health Professions and Facilities Director provided an organization update to the board.

**3. PRESENTATION ON OPEN PUBLIC MEETING, PUBLIC RECORDS AND ETHICS IN PUBLIC SERVICE**

Dori Jaffe, Assistant Attorney General (AAG) provided a presentation on the Open Public Meetings Act, Public Records, and Ethics in Public Service to the board.

**4. SET MEETING DATES AND LOCATIONS**

The board set a meeting date of Thursday, October 16, 2008 for a conference call with Patti Latcsh, Director, Inspections and Investigations Office to receive an update on the effect that SHB 1103 will have on the board.

The following are the adopted meeting dates for 2009.

DATE	LOCATION
January 16, 2009	Tumwater
April 24, 2009	Kent
July 17, 2009	Tumwater
October 2, 2009	Spokane

## 5. CORRESPONDENCE

- 5.1 Email from Lisa Moore, PT regarding the use of physical agent modalities by Occupational Therapists was deferred to the January meeting
- 5.2 Email from Yahtil West regarding the use of physical agent modalities in treatment was deferred to the January meeting.
- 5.3 Email from Nancy Dinsmore, OT regarding wound care management by Occupational Therapy Assistants was deferred to the January meeting.
- 5.4 Emails from D'Arcy Alcott, PT, Julie Gostin, OTR/L, and Phillip A Ruff, MPT, CHT regarding Iontophoresis or Phonophoresis provided by an Occupational Therapist was deferred to the January meeting after more information is submitted.
- 5.5 Email from Andy Griffiths, OTR/L regarding occupational therapy and the supervision of Occupational Therapy Assistants

The board reviewed and discussed this correspondence and directed staff to respond on its behalf.

- 5.6 Email for Lynn Swedberg, OTR/L regarding continuing education hours for occupational therapists

The board requested staff to gather more information from Ms. Swedberg and deferred its response to the January meeting

- 5.7 Email for Stephanie Yakobina with questions regarding the role of the Occupational Therapy Assistant

The board reviewed and discussed this correspondence and directed staff to respond on its behalf.

- 5.8 Lists and Labels Request

The board reviewed and discussed a request for lists and labels. The board directed staff to send a letter of denial to the requestor.

## **6. PROGRAM REPORT**

### **6.1 Budget Update**

The board was presented an update on the interim budget for June, 2008 through August, 2008 for the Occupational Therapist account.

### **6.2 Delegation of Signature Authority**

The board reviewed and accepted the changes to the Signature Delegation.

### **6.3 Other**

There were no additional items for discussion.

## **7. DISCIPLINARY CASE REVIEWS**

**OPEN SESSION** – 1:12 p.m. to 1:22 p.m.

**CLOSED SESSION** -1:22 p.m. to 1:46 p.m.

**OPEN SESSION** – 1:46 p.m. to 2:40 p.m.

## **8. RULE DEVELOPMENT**

**WAC 246-847-030 Occupational therapists acting in a consulting capacity**

Deferred to the January meeting.

**WAC 246-847-055 Initial application for individuals who have not practiced within the past four years**

Deferred to the January meeting.

**WAC 246-847-068 Expired license**

Deferred to the January meeting

**WAC 246-847-070 Inactive credential**

Deferred to the January meeting

**WAC 246-847-125 Applicants currently licensed in other states or territories**

Deferred to the January meeting

**WAC 246-847-XXX Renewal for those that have not practiced in four years**

Deferred to the January meeting.

**9. RE-ENTRY PROGRAM**

Deferred to the January meeting.

**10. FUTURE AGENDA ITEMS AND PLANNING FOR FUTURE MEETINGS**

Roles and Responsibilities from the American Occupational Therapy Association (AOTA) - Rules

Proposed amendments to the following rules:

- 246-847-030 Occupational therapists acting in a consulting capacity
- 246-847-055 Initial application for individuals who have not practiced within the past four years
- 246-847-068 Expired license
- 246-847-070 Inactive credential
- 246-847-125 Applicants currently licensed in other states or territories
- 246-847-XXX Renewal for those that have not practiced in four years

Re-entry Program

Scope of Practice

- a. Wound care
- b. Physical agent modalities
- c. Administration of medication

**11. OPEN FORUM FOR PUBLIC INPUT**

Guests attending the meeting shared with the board their concerns regarding physical agent modalities and wound care. They requested the board hold a special meeting prior to the legislative session to voice their concerns regarding these issues.

**12. CONSENT AGENDA – GENERAL INFORMATION**

**CLOSED SESSION – 2:40 p.m. to 3:03 pm.**

**13. EXECUTIVE SESSION – 2:40 p.m. to 3:03 p.m.**

**OPEN SESSION – 3:03 p.m. to 3:29 p.m.**

**14. OTHER OPEN SESSION BUSINESS**

There was no other open session business to be discussed.

**CLOSED SESSION** – 3:29 p.m. to 3:45 p.m.

**15. APPLICATION REVIEW**

Applicant A6 – Approved for licensing

Applicant A7 – Approved for licensing

Applicant A8 – Approved for licensing

**OPEN SESSION** – 3:45 p.m.

**16. OTHER OPEN SESSION BUSINESS**

**17. ADJOURNMENT**

The board adjourned at 3:46 p.m. The next meeting is scheduled for January 16, 2009 in Tumwater. Information will be posted on the Occupational Therapy website.

Respectfully submitted:

Approved:

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Janette Benham  
Program Manager

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Jill Petrie, Acting Chair  
Occupational Therapy Practice Board